



What should I do if I am injured on the job?

☑ Get Medical Care.

If it is a medical *emergency*, call 911 or go to an emergency room right away. Tell the health-care provider who treats you that your injury or illness is job-related, and give Palo Alto Staffing Services workers' compensation carrier information:

State Compensation Insurance Fund
888-222-3211

☑ Report Your Injury.

Immediately contact your supervisor at Palo Alto Staffing Services:

Megan Clawson 650-493-0223 ext. 215
Kelly Crego 650-493-0223 ext. 245

Except for first-aid injuries, they will provide you with a claim form, along with a list of State Compensation Insurance Fund's network providers in your area. Complete the claim form describing the injury, as well as how, when, and where it occurred. Return the completed form right away to Megan or Kelly who will then send it to State Compensation Insurance Fund.

If you would like more details about workers' compensation benefits, please refer to the pamphlets *New Employee's Guide to Workers' Compensation* and *Employee's Guide to the State Fund Medical Provider Network* provided to you by Palo Alto Staffing Services.

It is unlawful to file a false or fraudulent worker's compensation claim or to make a false or fraudulent written or oral statement in support of or in opposition to a workers' compensation claim, or to aid or conspire with anyone to commit such fraud.